

EPICOH 2017

with SCOM and Modernet

Eliminating occupational disease: | 28-31 August
Translating research into action | Edinburgh

Instructions for Session Chairs

All Chairs

At the beginning of each session (whether plenary, parallel session or poster walk), please check that all the speakers are present and how they would like to be introduced.

Please note that there will be standing microphones at all sessions and delegates wanting to ask questions should be invited to walk to a microphone to ask their question.

It is intended that prompts be supplied to you so that you can remind the speaker how long they have left to speak.

If possible, please could all chairs identify up to 2 key research ideas and 2 key policy initiatives that could be fed through to the final plenary discussion? Please can you email these to Damien.McElvenny@iom-world.org as soon as possible after the end of your session?

Plenary session chairs

All plenary talks last 30 minutes, followed by 15 minutes of questions. Please advise the speakers when they have 5 and 2 minutes left.

Parallel session chairs

All parallel session talks should last for 10-12 minutes and be warned when they have 2 and 1 minute to go. There will be an opportunity for 1 or 2 very quick questions, taking the time up to a maximum of 15 minutes. Note that depending on the session, there are 15 or 30 minutes at the end of each session for discussion. Please therefore remind the speakers to stay until the end of the session.

Poster Walk Chairs

We ask the chairs to identify the 8 poster presenters and to remind them to speak for no more than 1-2 minutes about their work. You are invited to then lead a discussion adjacent to the posters for the remainder of the 45 minutes.