

EPICOH 2017

with SCOM and Modernet

Eliminating occupational disease: | 28-31 August
Translating research into action | Edinburgh

Presenters' Instructions for EPICOH 2017

Oral Presentations

These instructions apply to all those giving an oral presentation at the meeting, including invited keynote speakers, mini-symposium speakers and speakers in the parallel sessions.

Please note that invited keynote talks should last no more than 30 minutes and other oral presentations should last no more than 10-12 minutes.

Please prepare your presentation in Powerpoint or Key Note with a 16:9 (landscape) aspect ratio.

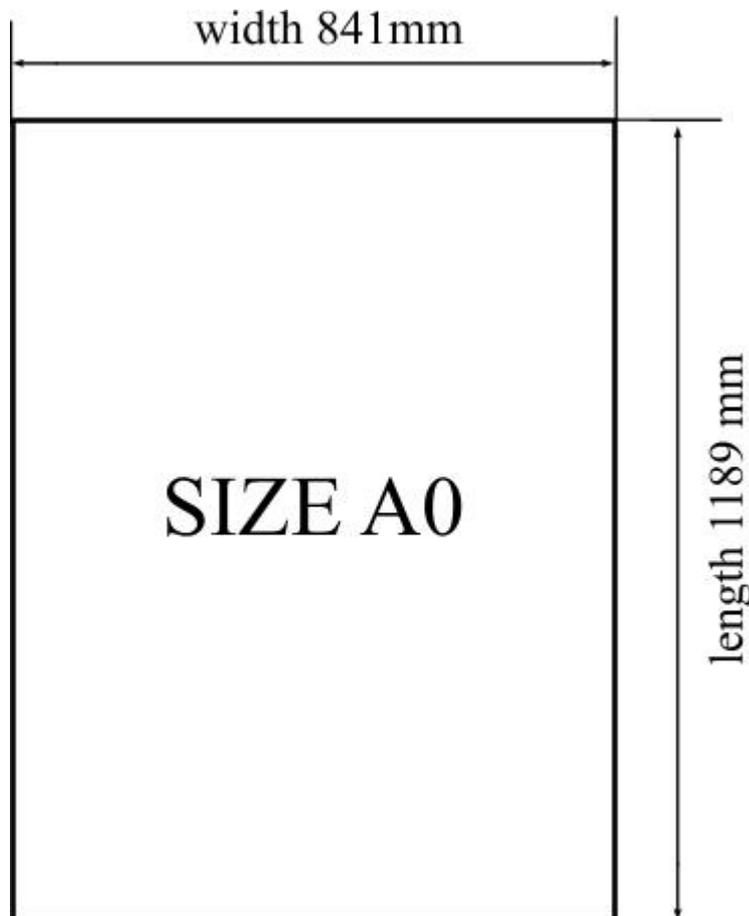
You must provide your presentation at least 2 days before the start of the conference to Christopher Carroll at the following email address, highlighting the session number, date/time and abstract number of the presentation: christopherc@eicc.co.uk. This will allow the venue time to check whether there are any issues with the presentation and allow the opportunity to correct them.

Please help us ensure that the meeting runs efficiently by submitting your presentation on time.

Poster Presentations

All posters can be displayed throughout the duration of meeting, although you will only be expected to present your poster at the allocated time. You will be allocated a specific poster board number. Please ensure you identify the correct location.

The poster boards are A0 portrait size (see below for diagram). Your posters can be affixed to the boards using sticky-backed Velcro strips, which will be provided at the venue.



We have specially selected a number of poster presentations for discussion via a poster walk at set times during the program. If your poster has been selected as a discussion poster then you will have been notified of the time and location of your poster walk session. The discussion will be led by a Chair and you will be invited to give a 1-minute summary of your presentation. Please ensure you are at the poster discussion at the appointed time.

If you wish to produce your poster in Edinburgh, there is a nearby print shop called CopyStop Edinburgh, 22-22a Morrison Street, Edinburgh EH3 8BJ. You can email them in advance (copystopedinburgh@gmail.com) or bring your poster on a memory stick in person. Posters should be in pdf or jpeg format. Prices range for £18 + tax for a mainly text A0 poster thought to £31+tax or so for a poster with pictures on heavier-duty paper. Payment can be in person on collection or by telephone in advance +44(0)131 228 5238. See page after next for fuller details.



PRICELIST

0131 228 5238

copystopedinburgh@gmail.com

opening times

Monday - Friday 08.30 - 17.00

address

22-22a Morrison Street Edinburgh
EH3 8BJ

digital printing and copying colour

	A4	A3
No. of copies	price per copy	price per copy
1 - 50	50p	£1.00
51 - 200	40p	80p
201 - 350	35p	70p
351 - 500	30p	60p
501 - 750	25p	50p
751 +	quoted on request	

black & White

	price per copy
A4 1 - 25	10p
A3 1 - 25	20p
A4	8p (500 + quoted)
A3	16p (500 + quoted)
A2	£1.35
A1	£2.25
A0	£3.50

Manual scanning 50p Batch Scanning From 20p

all prices subject to VAT at 20%

Copystop Edinburgh can print to suit YOUR requirements, long and short runs digital or lithographic. We print leaflets, business cards, menus, invoice pads, dissertations, presentations, and even your boarding passes and much much more...

Come and SPEAK to us, Robin or Claire at the shop, Aran & Jura, our resident dogs, may also have a word!

We pride ourselves in customer service and will work together with you to provide the best possible solution for your business or personal printing needs. Alternatively contact us via email or by phone on during office hours.

large ink jet prints (high res)

gloss - satin - matt 180gsm

A2 £12.50 - A1 £19.50

large inkjet prints colour (100gsm paper)

low coverage / high coverage

A2 £6.00 £9.00

A1 £9.00 £15.00

A0 £18.00 £24.00

(+ 25% for 180gsm matt satin)

We are able to supply a wide range of other large
Format material e.g. Vinyl and mesh banners.

4mm foam X mounting available

A4	A3	A2	A1
£5.00	£7.00	£9.00	£14.00

business cards
same day
on 400gsm card
(+ 20% d/s)

100 £22.00

250 £36.00

500 £55.00

1000 £80.00

wire Binding

sizes 4 - 6 £3.50

sizes 7 - 9 £4.50

sizes 12 - 25 £6.25

backing board

PVC front cover (clear or frosted)

A3 add 25%

400gsm	450gsm	450gsm
premium silk	premium matt	rounded corners
(+ 10% d/s)	(+ 10% d/s)	(+ 10% d/s)
250 £24.00	£30.00	£35.00
500 £30.00	£40.00	£50.00
1000 £50.00	£70.00	£90.00
2000 £80.00	£120.00	£140.00

A4	A3 laminating
£0.90	£1.35 (larger qty will be quoted)

Acetate for printing

A4 25p

A3 50P

all prices subject to VAT @ 20%

1st July 2017